



Transportation Overview

According to [Pennsylvania's Phased Reopening Plan](#):

- During the “Red,” phase, most rideshare, passenger drivers-for-hire, and public transportation workers are permitted to work, as they are considered providers of life-sustaining travel services.
- During the “Yellow” and “Green” phases, those businesses/workers not considered “life-sustaining” may return to work. Businesses previously open may continue to operate. With questions about whether “life-sustaining” applies to your business, contact: ra-dcedcs@pa.gov.

These materials and any related updates are provided and intended for general public informational purposes and guidance. While intended to be timely and accurate, please note that federal and state regulations and directives are changing often. To that extent, please continue to monitor this site for any significant modifications and developments.

The following [CDC Guidelines](#) and tips from the [American Industrial Hygiene Association \(AIHA\)](#) and [Occupational Safety and Health Administration \(OSHA\)](#) will help ensure safe operation.

Employer (Or Individual Vehicle Owner) Tips and Guidelines

- Actively encourage sick drivers to stay home.
- Provide employees with where to find accurate information about COVID-19, its symptoms, and how it spreads.
- Consistently monitor employee wellness and do not let anyone symptomatic report to work. Revisit your leave or sick program to allow for this time off.
- Encourage drivers/employees
 - to self-monitor for symptoms and take their temperature daily before starting a shift. Employees should update their supervisor if they have a temperature exceeding 100.4 degrees Fahrenheit and stay home.
- Encourage the use of and provide assistance in acquiring hand sanitizer, disposable wipes, and cleaning products so that commonly touched vehicle surfaces can be wiped down.
- Develop policies and technology options that allow and prioritize contactless transactions that limit or eliminate close contact and the sharing of items.
- Ensure drivers have face coverings and consider policies and communications that strongly suggest passengers should also wear face coverings.
- Provide additional information for employee and family use including vehicle cleaning and disinfecting, vehicle configuration, social distancing, and personal hygiene practices.
- At start and end of shifts, drivers should use disinfecting wipes/supplies to routinely clean all frequently touched surfaces in the vehicle and other work equipment.

- Keys and key fobs
- Door frame
- Door handles (both inside and outside: driver, passenger, cargo)
- Manual window handles if not electric
- Steering wheel (including buttons, horn)
- All levers including signaling - on the steering wheel or seat
- All buttons - on radio, dashboard, window regulator, seat positioning, etc.
- Glove compartment door
- Air Vents
- Visors
- Mirrors
- Emergency brake if not operated by foot
- Seat belts and buckles
- Fuel door and cap
- Mobile devices
- All other work equipment touched (e.g., pencils)
- Between passenger trips, use cleaning wipes to clean any frequently touched surfaces in the passenger area of the vehicle (door handles, window regulator, seat belt and buckle, etc.).
- Consider covering porous seats with a snug, non-porous cover that can be disinfected.
- Provide disposable nitrile gloves and closable trash bags or containers for cleaning and disinfecting use.
- Provide hand sanitizer to all drivers for frequent use in vehicles:
 - Before and after using the toilet, taking breaks, or eating
 - After blowing nose, coughing, or sneezing
 - After handling passengers' personal belongings, if unavoidable
 - Between rides and after handling/exchanging money
 - After putting on, touching or removing face coverings
 - Before wearing and after removing cold-weather gloves
 - Before and after pumping gas
- Consider providing hand sanitizer in the passenger area of the vehicle and ask passengers to use it upon entering the vehicle, before handling/exchanging money, or after coughing/sneezing.
- Assist drivers with identifying restroom locations during the course of a driving shift for washing hands. Hands should be washed for at least 20 seconds using soap and water.
- Avoid providing pooled rides or picking up multiple passengers who would not otherwise be riding together on the same route.
- Avoid close contact (being within 6 feet) with passengers, when possible. Avoid exchanging money with customers, and requiring signatures, if feasible. Encourage app-based or contactless credit card payments.
- Inform the passenger to sit in the back seat; do not let passengers sit in the front seat.
- When possible, require passengers to sit 6 feet from the driver. When transporting passengers in larger vehicles such as vans and buses, require passengers to also sit 6 feet from others.
- Consider asking passengers to handle their own personal bags and belongings during pick-up and drop-off. If a passenger leaves an item behind, consider removing and placing into a plastic

or paper bag and move it to the trunk if possible. Wash hands or use hand sanitizer before and after handling.

- Avoid using the recirculated air option for the car's ventilation during passenger transport.
- Avoid offering free items to passengers, such as water bottles, magazines or mints/candies.
- If feasible, construct a transparent barrier to separate the driver from the passenger compartment of the vehicle. Barriers should minimize the chance of being exposed to respiratory droplets.
 - Barriers must not obstruct windows/windshields and must comply with other applicable local traffic authority regulations. They must be completely transparent with no coloring or tinting that would prevent visibility while operating the vehicle.
- Encourage drivers to wash clothes and face coverings daily.
- Create an internal Medical Questionnaire under the direction of HR that could include questions such as:
 - Have you, or a person you have been in close contact with, been diagnosed with COVID-19 within the last 14 days? (close contact is 6 feet or less for more than 10 minutes.)
 - Have you experienced any cold or flu-like symptoms in the last 72 hours (to include fever, shortness of breath, cough, sore throat, or difficulty breathing)?
 - Have you traveled internationally or another hot spot (e.g., New York) in the last 14 days?
 - Employee who answers "Yes" to any of the three questions will be sent to the secondary evaluation area, where the designated onsite nurse (if available) will assess and determine if they are allowed to proceed on to work station or vehicle, report home or recommend further medical evaluation.
- Advise drivers to lower vehicle windows to increase airflow.
- Limit the number of passengers drivers can transport at a single time.

How Employees Can Protect Themselves

- As a driver-for-hire, potential sources of exposure include having close contact with passengers with COVID-19, or touching surfaces touched or handled by a person with COVID-19.
- Self-monitor your temperature every morning. Employees who have a temperature exceeding 100.4 degrees Fahrenheit should stay home and notify their supervisor.
- If you develop a fever, or symptoms such as a cough or difficulty breathing, call your healthcare provider for medical advice and guidance before visiting their office. Do not go to work. You should not return to work until the criteria to discontinue home isolation are met, after talking with your doctor or nurse.
- If you work for a company that offers a large fleet, ask company management for a vehicle with a partition between driver and passengers, if available.
- Wear cloth face coverings in public settings where other social distancing measures are difficult to maintain.
- Avoid providing pooled rides or picking up multiple passengers who would not otherwise be riding together on the same route.
- Inform passengers to sit in the back seat; do not let passengers sit in the front seat.
- Avoid close contact with passengers, when possible.

- Keep a distance of at least 6 feet from passengers when you are outside the vehicle.
- Consider asking passengers to handle their own personal bags and belongings during pick-up and drop-off.
- Avoid using the recirculated air option for the car's ventilation during passenger transport; use the car's vents to bring in fresh outside air and/or lower the vehicle windows.
- Avoid contact with surfaces frequently touched by passengers or other drivers.
- Get and carry cleaning and disinfectant spray or disposable wipes and disposal trash bags with you in your vehicle.
- At a minimum, clean and disinfect frequently touched surfaces in the vehicle at the beginning and end of each shift, and between transporting passengers who are sick.
 - Keys and key fobs
 - Door frame
 - Door handles (both inside and outside: driver, passenger, cargo)
 - Manual window handles if not electric
 - Steering wheel (including buttons, horn)
 - All levers including signaling - on the steering wheel or seat
 - All buttons - on radio, dashboard, window regulator, seat positioning, etc.
 - Glove compartment door
 - Air Vents
 - Visors
 - Mirrors
 - Emergency brake if not operated by foot
 - Seat belts and buckles
 - Fuel door and cap
 - Mobile devices
 - All other work equipment touched (e.g., pencils)
- Clean hands before and after pumping gas.
- Ask passengers to wear a cloth face covering and cover their mouth and nose with tissues if they cough or sneeze. Ask the passenger to dispose of the tissues after exiting the vehicle.
- If you feel uncomfortable with providing transport to a visibly sick passenger for safety reasons, you can choose to refuse transport; however, discrimination against passengers on the basis of race, national origin, or other reasons as described in your company's policies is not allowed.
- Let your employer know if you have concerns about the PPE that may be provided to you and that you are properly instructed on how to use it.
- If you test positive, stay home and isolate yourself. Call your supervisor and tell them about your results, if you commuted with others, and if you had come into contact with anyone 48 hours prior to the onset of symptoms.

If an Employee Tests Positive

- If the individual receives a positive test notification while at work, follow established Human Resources policy. If the individual receives a positive test notification while NOT at work, the individual should follow established Human Resources policy, stay home and self-isolate in accordance with Chester County Health Department guidance.

- Close off areas visited by the positive individual. Refer to the [CDC's general cleaning & disinfecting guidance](#) and [guidance in facilities where someone is sick](#).
- Determine who had contact with the positive individual during the time the individual had symptoms as well as 48 hours prior to symptoms. Notify employees who were in close contact with the confirmed individual while maintaining confidentiality as required by the Americans with Disabilities Act (ADA).
 - People who had close contact must self-quarantine for 14 days from the date of last contact with the positive individual.
 - "Close contact" is defined as having contact for more than 15 minutes, at a distance of 6 feet or less, with a positive individual.
- Individuals may discontinue home isolation and return to work under the following conditions:
 - At least 3 days (72 hours) have passed since your fever went away without the use of fever-reducing medication
 - AND improvement in respiratory symptoms (e.g., cough, shortness of breath)
 - AND At least 10 days have passed since symptoms first appeared.
- After returning to work, individuals should:
 - Wear a facemask at all times while at work until all symptoms are completely resolved or until 14 days after illness onset, whichever is longer.
 - Be restricted from contact with individuals at a higher risk (e.g., older adults and people of any age who have serious underlying medical conditions might be at higher risk for severe illness).
 - Adhere to hand hygiene, respiratory hygiene, and cough etiquette (e.g., cover nose and mouth when coughing or sneezing, dispose of tissues in waste receptacles).
 - Self-monitor for symptoms. Seek immediate re-evaluation from occupational health/primary care provider and do not work if symptoms recur or worsen.
- The Chester County Health Department will be notified of all confirmed cases through established disease reporting protocols and will follow-up with the individual appropriately. Contact the Chester County Health Department at 610-344-6225.

Supporting Customers and Clients

- Passengers in vehicles should follow social distancing practices.
- Use a face covering during the trip.
- No handshake greetings.
- Avoid unnecessary touching of surfaces in the vehicle and carry hand sanitizer (at least 60% alcohol).
- If you are symptomatic or feel unwell, avoid using a rideshare or taxi, if possible. Notify the driver if you may be feeling unwell prior to entering the vehicle.
- Use good cough/sneeze etiquette when in the vehicle.
- Ask the driver to open vehicle vents and/or windows (do not recirculate the air in the vehicle).